



Check here if appointment is “acting.”

TO: Department of Elections
1100 Bank Street, 1st Floor
Richmond, Virginia 23219-3642

FAX TO (804) 786-0760
Or email ea@elections.virginia.gov
Please send immediately upon appointment.

I, the undersigned Secretary of the Electoral Board, do hereby certify that the person listed below has been appointed General Registrar for the county or city indicated for a term beginning _____ and ending _____.* The Board further certifies that the appointee meets the qualifications required by the Constitution and the Code of Virginia.

NAME OF GENERAL REGISTRAR
EMAIL ADDRESS FOR OFFICIAL COMMUNICATIONS
RESIDENCE ADDRESS
CITY/TOWN ZIP
EMERGENCY CONTACT NUMBER
DATE APPOINTMENT WAS MADE

SIGNATURE OF SECRETARY

 COUNTY CITY

DATE COMPLETED

*If appointment is acting, term will be from date of appointment until a general registrar is appointed and qualified. Otherwise, term will be for the applicable four year term under § 24.2-110 of the Code of Virginia.